



**OFFICE OF THE
Advisory Board
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March 4, 2013

Present: Joe Dean, Ron Mikol, Kevin Welch, Harold Simmons, Dana Metzler, Christine Muir

Meeting opened at 7:05PM

Water Department FY14 Budget Request

Karl Huber met with the board to discuss the budget needs for the Water Department. The part-time employee who started last year is working out well. The inter-department billing, necessary because the employee works for Highway as well, is going smoothly. The increase in wages for this employee is a result of a 3% increase, not an increase in hours.

The current Reserve fund balance is around \$4500.

The infrastructure, particularly the tank on Pond Street, is in dire need of repairs or replacement. The Dept is considering potential sites for a ten-thousand gallon tank, the cost of which could run up to \$400,000. Repairing the current tank could cost over \$100,000 and there are no guarantees on how long the repairs would hold. It is not likely that Water would have a firm presentation for this year's Town Meeting; however, the Advisory Board strongly urged Karl to do some research and see how quickly he can prepare something. Ron noted that the town should seriously consider investing in the water infrastructure because several town buildings, including Town Hall, Police and Fire Departments, and Swallow Union, rely on it.

Transfer Station & Board of Health FY14 Budget Request

We saw Maria Amodei and Joan Ferarri tonight. Dana assisted them in compiling the budget request because there was some uncertainty on how to work through this year's piece of the transition to the fiscal year, as opposed to the calendar year. The town subsidy is currently estimated at \$10,000 but still depends on the sticker revenue for the next three months. Incoming Town Accountant Kim Fales mentioned that they could consider using more of the Retained Earnings than currently budgeted.

Harold asked when we can remove the cost of monitoring the wells. The state requires monitoring for forty years, and we aren't close to that time yet.

For the BoH budget, we need to increase the Nashoba Nursing assessment to \$3100, from \$1600. This number hasn't increased since 2006. The nurse provides vaccines, clinics, and services to seniors. It is probably not something the town can remove from the budget.

Transfer Requests

Subsequent to the discussion regarding the nursing assessment, the board voted unanimously to approve the transfer of \$1453.52 to the Town Nurse line item and \$2163.88 to the Nashoba Board of Health line item in the current fiscal year.

Cemetery

Alan Chaney told us that he had not received the budget request from Joe in January, but that he can provide a request next week. It is likely to be level-funded.

The lower rock wall in front of the main cemetery is deteriorating and the commissioners are considering options for repair. They may be able to use CPA funds or obtain some grant money.

GDRSD update

Ron said that the school district, which had requested a transfer for funds to buy a new maintenance truck in this fiscal year, may withdraw that request and add the item back into the FY14 budget. They cannot use E&D funding this year because of the amount they have already put into the FY13 budget.

We adjourned at 9:15 p.m.

Dana Dept
Ken Welch
Paul M...
Harold & ...
Christie Murr